



## Public Comment Policy

Pursuant to Tennessee Code Annotated § 8-44-112 the Board of Directors of Public Entity Partners will reserve time for public comment during all regular and called Board and committee meetings where there are actionable items on the agendas.

Please note, this public comment period does not allow for discussion between Board members and the speaker, nor is it time for obtaining either answers to questions raised or responses to requests made for information or action. All comments must be directed toward the presiding officer or committee chair.

All speakers and members of the public are asked to be respectful. The presiding officer or committee chair has discretion to end a speaker's time if the speaker is disruptive or off topic.

Individuals desiring to speak during the public comment period at regular and called Board or committee meetings must sign up with the Secretary of the Board at least forty-eight (48) hours in advance of the meeting.

The public comment period is limited to matters germane to the items on the agenda for the meeting and matters germane to the business of the Public Entity Partners' Board of Directors.

The public comment period is limited to twenty (20) minutes total at meetings.

Each speaker is allowed up to three (3) minutes to speak.

Any written materials such as handouts or other literature must be delivered to the Secretary of the Board at least forty-eight (48) hours in advance of the meeting. These items must contain the speaker's name, organization name (if applicable), telephone number or email address, street address, and signature affixed to the front of the document. Electronic presentations or presentations requiring equipment (PowerPoint, pre-recorded audio/video, etc.) are prohibited.

Individuals needing interpretation services and/or accessibility accommodations should contact the Secretary of the Board at least forty-eight (48) hours in advance of the meeting.

Public comment periods will not be held for any meeting where there are no actionable items on the agenda.

To contact the Secretary of the Board, email [memberservices@pepartners.org](mailto:memberservices@pepartners.org).